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Region 1 Executive Committee Meeting

Zoom Conference

Beckley, West Virginia

Thursday, January 27, 2021, @ 1:00PM

Attending via Zoom

Karen Lobban, Lobban Funeral Home
Chris Groves, Columbia Forest Products
Bill Archer, Mercer County Commission
Greg Shupe, Pioneer Community Bank
Jina Belcher, New River Gorge Regional Development Authority
Shawn Cook, Adult Education
Wes Dangerfield, Summers County ARH

Non-Attending

Brett Dillon, UMWA Career Centers

Guests

Robin Morgan, R1WDB
Ethan Fox, R1WDB
Betty Bennett, R1WDB

Welcome – Robin A. Morgan

Robin welcomed and thanked everyone for their effort in attending via Zoom. Robin stated that we are dealing with COVID issues and staff is working remotely this week. We have had several cases in the office but were not related.

Call to Order – Karen Lobban

Karen called the meeting to order@1:01pm

Approval of Minutes – Karen Lobban

Karen asked those present to look over the minutes from the previous meeting. She asked for a motion to approve the minutes.

Motion to Approve: Bill Archer

Second: Greg Shupe

The minutes from the meeting held on October 28, 2021, approved.

Funding / Fiscal Report – Ethan Fox

Board Meeting Summary Review

Ethan reviewed the most recent Fiscal and Grants summary. A copy was included in each packet.

Budget FY22

Ethan stated the FY22 portion of the funds have been received for Adult and Dislocated Workers. Ethan explained he is still working on the budget and will review with board members in detail when completed.

State Compliance and Audit Review – Robin A. Morgan

Robin explained that this was an enhanced desk monitoring review which examines the R1WDB's level of operational compliance to WIOA, state and federal laws and regulations. Robin reviewed the few findings and concerns in the report and asked if anyone had questions. The report is included in your packet. A written response to the findings and concerns was submitted to the Management and Analysis Director. The Cost Allocation Plan was updated and sent to the Financial Reporting Manager who projected it should be approved within a week. Robin stated it was a good audit and identified a few necessary changes which helps us in future reporting.

WIOA Local Governance Review – Robin A. Morgan

Robin explained that this audit evaluates the local governance of the R1WDB and ensures that all provisions under WIOA are being met. This was a clean audit and a big thank you goes out to Barbara Dawes who collects and organizes the report, and the entire staff.

Other Business

One-Stop Memorandum of Understanding and Infrastructure Agreement (MOU/IFA) Termination/ Renewal

Robin explained the first One-Stop Partner MOU/IFA (2018-2021) expired on December 31, 2021. The purpose of the MOU/IFA is for all required and additional partners to contribute to the One-Stop operations per DOL and WIOA regulations. Region 1 received technical assistance from WorkForce WV and the DOL as the preparation of the new agreement was researched and many hours of time and effort spent compiling the new agreement. The 2022 MOU/IFA was sent to one-stop partners this month. The DOL is using Regions 1 and 7 as examples to develop an acceptable model.

Staffing

Robin stated that we hired a Business Services Representative who has hit the ground running. An interview will be held tomorrow for the Fiscal and Grants Assistant position.

American Job Centers

Robin was notified by Workforce WV that the governor and legislature have talked about closing some of the smaller WorkForce Employment Services offices (Job Service/Unemployment), which have a small amount of activity, and merge them into larger offices. The Employment Services office located in the McDowell American Job Center in Welch will merge with Mercer County effective March 11, 2022. Their staff will be transferred to the Princeton office. At this time, that is the only office closing and merging in Region 1. The McDowell American Job Center will remain open for the remaining one-stop partners.

Public Comment

Karen thanked everyone for attending the meeting via Zoom and asked if anyone has any comments at this time.

Wes Dangerfield updated the board on the collaboration with Summers County and New River Technical College for proposed LPN training in Summers County. An approval could be ready for the fall classes for Nursing to start in August 2022 and possibly CNA classes at a later time. The potential class size could be 20 students dependent upon the student/teacher ratio. This program is very much needed at this time and will be a great help to health facilities in Summers County.

Karen asked for a motion to adjourn if no further comments.

Motion to Adjourn: Wes Dangerfield 2nd: Bill Archer

Meeting adjourned at 1:44pm.

Respectfully submitted by: Betty Bennett Date 5.19.22

Approved by: Karen Labban Date 5.19.22