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Region 1 Local Elected Officials Board of Directors Meeting
In Peron/Zoom Conference Meeting
Beckley, West Virginia
Wednesday, August 25, 2021 @ 1:00PM

Attending

Bill Archer, Mercer County Commission
Linda Epling, Raleigh County Commission

Attending by ZOOM

Bob Cheralo, Webster County Commission
Walt Helmick, Pocahontas County Commission
Robert Rappold, Mayor, City of Beckley
Tammy Tincher, Greenbrier County Commission
Charles Saunders, Summers County Commission

Not Attending

Craig Chapman, Nicholas County Commission
Cody Estep, McDowell County Commission
Kevin Galford, Monroe County Commission
Ron Martin, Mayor, City of Bluefield
Jason Mullins, Wyoming County Commission
John Breneman, Fayette County Commission

Guests

Robin Morgan, R1WDB
Barb Dawes, R1WDB
Ethan Fox, R1WDB
Ernie Edwards, Esquared Technology

Welcome – Robin Morgan

Robin welcomed and thanked everyone for attending in person or via Zoom.

Call to Order – Bill Archer

Bill called the meeting to order@1:09pm

B. Dawes 8.25.21

Approval of Minutes – Bill Archer

Bill requested those in attendance to review the minutes from the May 20, 2021 meeting with a motion to approve.

Motion to Approve: Tammy Tincher

Second: Rob Rappold

Motion carried

Policies

Policy #19 Change #1 – Robin reviewed Policy #19 R1WDB Public Communications Policy Letter – Change 1 which reflects changes to the policy requested by the Department of Labor in our DOL audit. Bill requested a motion to approve.

Motion – Tammy Tincher

Second – Rob Rappold

Motion carried

Funding / Fiscal Report – Ethan Fox

Board Meeting Summary Review

Ethan reviewed the most recent Fiscal and Grants summary. Ethan explained that more program funding is available in Charleston. If it is needed a request will be made and more will be provided to serve participants.

Budget

Ethan will inform the board when the PY21 FY22 Budget is ready for review.

Compliance Review – Robin Morgan

Robin reviewed and explained the purpose of the Equal Opportunity (EO) Compliance review for the R1WDB. The EO Compliance Review is a yearlong team effort to ensure that the programs are in compliance with non-discrimination and equal opportunity which is set forth in WIOA. There were no findings or concerns during this EO Compliance review. Barb Dawes was congratulated for a job well done.

R1WDB and Youth Committee Resignations – Bill Archer

Bill reviewed the resignation letters of Matt Monroe from the Summit Bechtel National Scout Reserve who has moved to Indiana and Charlene Cook from the Rural Appalachian Improvement League who is retiring.

R1WDB Appointment – Bill Archer

Bill reviewed the appointment of Rob Ridgeway of the Summit Bechtel National Scout Reserve to the R1WDB filling the place for Matt Monroe. Rob will serve the term that he started on July 29, 2021 until June 30, 2024.

Program Updates – Robin Morgan

Robin reviewed the Performance report explaining the numbers for performance this year have been negotiated with the State of WV. The performance goals are all exceeding or meeting the negotiated numbers

with exception of the Youth Credentialing numbers. Robin explained that this may be due to the dates in which the information was entered and date the reports were pulled in conjunction with the reporting date.

Reports for WIOA – Individual Training Accounts, On the Job Training, Empowered Employment, Rapid Response, and Incumbent Worker Training (IWT) were reviewed with an explanation of IWT. Robin asked that the LEO’s help to promote the IWT program within their communities. Success stories are included for review.

Other Business – Robin

The Governor’s Blue Ribbon Task Force has been established according to Executive Order 19-21 to better align WorkForce and the Community & Technical Colleges. The Task Force was established with four Sub-Committees. The Agency Integration and Co-Location Committee has raised concerns among the Local Workforce Development Board of Directors. The Directors of the Workforce Development Boards have drafted a letter to the Governor to be signed by the Directors, Chief LEO’s and Chairs of the Workforce Development Board. Robin consulted with both Bill Archer, Chief LEO and Karen Lobban, Chair of the R1WDB resulting in agreement from all that the negative tone of the letter could possibly be detrimental to the collaboration between the two entities moving forward. Bill stated that a more rational, positive approach should be used. Robin voiced her appreciation of the R1WDB’s support of these developments at this time.

Conflict of Interest - Board Member Contact Information – Confidentiality Agreement – LEO Agreement

Robin reviewed the forms to be signed in the packet explaining that it is important for us to have these forms on file as these are required for audit reviews. Please sign and return to Betty as soon as possible.

Public Comment

Bill reiterated the importance of the Workforce Development Boards across the state stating that they are necessary to help our people in this state to get past obstacles which they face. Although the Governor’s Blue Ribbon Task Force faces a heavy burden, more thought and input will be required to move forward with these issues.

No Other Public Comment at this time.

Bill asked for a motion to adjourn if no further comments.

Motion to Adjourn - Tammy Tincher

Second – Rob Rappold

Meeting is adjourned at 1:58pm.

Respectfully submitted by: Barbara Dawes Date 8.25.21

Approved by: _____ Date _____

DRAFT