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Region 1 Workforce Board of Directors Meeting

Raleigh County American Job Center
Beckley, West Virginia
Wednesday, December 4, 2019 @ 1:00PM

Attending

Bill Archer, Mercer County Commission
Linda Epling, Raleigh County Commission
Dave McLaughlin, Pocahontas County Commission

Not Attending

Anna Carpenter, Webster County Commission
Garrett Cole, Nicolas County Commission
Cody Estep, McDowell County Commission
Kevin Galford, Monroe County Commission
Ron Martin, Mayor-City of Bluefield
Jason Mullins, Wyoming County Commission
Robert Rappold, Mayor-City of Beckley
Tammy Tincher, Greenbrier County Commission

Conference Call

Jack David Woodrum, Summers County Commission
John Brenemen, Fayette County Commission

Guests

Betty Bennett, R1WDB
Robin Morgan, R1WDB
Ethan Fox, R1WDB

Welcome – Robin Morgan

Robin welcomed everyone and thanked everyone for their effort in coming out.

Call to Order – Bill Archer

Jack David asked if Bill Archer would please step in for him as Chair since he was not present in person. Bill agreed and called the meeting to order@1:08pm

Approval of Minutes – Bill Archer

Bill asked those present to look over the minutes from the August 28, 2019 meeting. He asked if anyone had questions about the minutes. He asked for a motion to approve the minutes.

Motion to Approve: Dave McLaughlin

Second: Linda Epling

The minutes from meeting held on August 28th are approved.

Bill asked those present to look over the minutes from the September 25, 2019 meeting. He asked if anyone had questions about the minutes. He asked for a motion to approve the minutes.

Motion to Approve: Dave McLaughlin

Second: Jack David Woodrum

The minutes from meeting held on September 25th are approved.

The Hive – Letter of Request – Robin Morgan

The MOU with The WV Hive Network expires on December 31, 2019. Judy Moore, Executive Director, has asked for an extension for the in-kind office space in Nicholas County American Job Center. If approved by the board, a new MOU will be developed which will require an annual review.

Motion to Approve: Linda Epling

Second: Dave McLaughlin

Funding / Fiscal Report – Ethan Fox

Board Meeting Summary Review

Ethan went over the most recent Fiscal and Grants summary. There was a copy included in each board member's packet.

PY19/FY20 Budget

Ethan explained the copy of the budget that was included in the packet.

SNAP E & T Grant Expanded

Ethan explained that the grant has been expanded effective January 1, 2020 to include Raleigh, Mercer and Summers counties. There have been many challenges with this position.

Ethan also stated that the Executive Committee at the last meeting suggested that it may be a good time to start shopping for a new bank.

Grant Award Letter

Business Services

Governor's Award Letter – Business Services

Robin stated that the award letter is included in packet. Hannah Saunders, Business Service Representative, is doing an excellent job serving the businesses and getting out to new businesses and letting them know what we have to offer.

Program Updates

WIOA Success Stories – Robin stated that this is why we exist and the success stories included in your packet shows how lives are affected and touched by policies put in effect by the board help participants have a successful outcome. She asked each person to please take the time to read these stories. The stories are sent to the Department of Labor when requested for recording.

Robin explained that the reports for Youth/One Stop, ITA, OJT, Transitional Jobs, Empowered Employment and Rapid Response were included in the meeting packet and asked each to review and if you have any questions feel free to contact us at any time.

Other Business

SNAP E & T Grant Expanded

The Greenbrier position has had many challenges. The first person hired was trained doing great then resigned to take another position, second person was in training for two weeks and then turned in her resignation due to family illness. Interviews are being held again. A second person also will be hired for the Beckley Center for the extended counties.

Security Guards

Robin stated that some issues on the property surrounding the building has caused concerns for the safety of the employees and participants. The State Workforce decided to pay for security guards. We have one female and two males that alternate the position.

New Staff

Career Services Coordinator – Amanda Belcher
Workforce Advisor – Heather Hewitt

Open Positions

Career Services Coordinator (One position)
SNAP E & T Case Manager (Two positions-one; Raleigh and Mercer counties,
one; Greenbrier, Monroe, Summers)

Public Comment

Bill told everyone of his wife’s illness and that she passed away very suddenly.
Everyone gave their condolences.
Bill asked for a motion to adjourn if no further comments.
Motion to Adjourn: Dave McLaughlin
Second: Linda Epling
Meeting is adjourned at 1:42pm.

Respectfully submitted by: _____ Date _____

Approved by: _____ Date _____

B.Bennett 12.12.19

