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Region 1 Workforce Development Board of Directors Meeting

Raleigh County American Job Center

Beckley, West Virginia

Thursday, February 14, 2019 @ 10:00am

Attending

Wes Dangerfield, Summers County ARH

Greg Shupe, Pioneer Community Bank

Phil Bostic, LIUNA Local #1182

Shawn Cook, Adult Education

Chris Groves, Columbia Forest Products

Brett Dillion, UMWA Career Center

Stephanie Stiffler, Mountain Plex

Chris Vaught, Vaught, Inc.

Not Attending

Kristi Atha-Radar, Fayette awning & Glass

Amy New, Stephen P. New Attorney at Law

Allyn Sue Barker, SWV Community and Technical College

Joe Brouse, NRGRDA

Dreama Padgett, MountainHeart

Jeanette Radcliffe, WV DRS

Karen Lobban, Lobban Funeral Home

Conference Call

Okey Smith, Workforce WV

Guests

Robin Morgan, R1WDB

Barbara Dawes, R1WDB

Betty Bennett, R1WDB

Ethan Fox, R1WDB

Tammie Lilly, ROSS, IES

Bridget Arnold, R1WDB

Amanda Williams-Jha, R1WDB

Jamye Arndt, ROSS, IES

Cindy Adkins, ROSS, IES

Welcome – Robin Morgan

Robin welcomed everyone to the meeting. She also welcomed new Board Member, Greg Shupe, Pioneer Community Bank and Stephanie Stiffler, MountainPlex .

Call to Order – Wes Dangerfield

Wes called the meeting to order @ 10:02am.

Approval of Minutes – Wes Dangerfield

Wes asked those present to look over the minutes from the previous meeting. He asked for a motion to approve the minutes.

Motion to Approve: Chris Vaught

Second: Phil Bostic

The minutes from meeting held on Thursday, November 15, 2018 are approved.

Policy- Robin Morgan

Recommendation – R1 Policy Updates

R1WDB Policy Letter#11 – Incumbent Work Policy – At this time, we have a couple of business to ask for an Incumbent policy that will be geared towards the businesses that will help in upgrading skills and will be cost sharing with the business. This policy is expanding on the existing policy that is in place.

R1WDB Policy Letter #15 – Revision 1 – Supportive Service for Adults and Dislocated Workers (copy provided in packet)

Robin went over the Policy Letter and explained the policy needed to be revised due to strict regulations and documentation requirements. Region 1 has decided to continue Supportive Services unlike some regions because the services will be able to serve and help many. Transportation is a big barrier for a lot of the participants and this revised policy will give them the opportunity to continue in their training. Robin asked if anyone had any questions about the policy. She asked them look over it for approval.

R1WDB Policy Letter #18 – Apprenticeship Training

This a policy that marketed by the Department of Labor that has strict guidelines and specific requirements that will allow us to accept testing and documentation from other agencies for a smooth process for a registered Apprenticeship program. Robin explained that there seems to be a big push from Registered Apprenticeship Programs by the Department of Labor. This policy will allow us a streamline process for individuals to enter Registered Apprenticeship Programs.

Motion to Approve: Phil Bostic

Second: Chris Groves

Draft Policy Letter was approved to be sent on to Local Elected Officials Board of Director's Meeting on February 20th.

Funding / Fiscal Report – Ethan Fox

Board Meeting Summary Review

Ethan went over the most recent Fiscal and Grants summary. There was a copy included in each committee member's packet.

SNAP & E&T

Ethan explained the funds have been awarded and will allow Region 1 to hire a SNAP & E&T position in the Greenbrier office serving both Greenbrier and Monroe Counties. This program will work on referrals from the DHHR.

Funds Transfer Request

Ethan explained that a transfer was being requested to approve moving 100,00.00 from Dislocated Workers fund to Adult Workers due to the results that the participants serving were no longer qualified as Dislocated Workers and would need to be in the Adult Worker Program.

Grant Awards – Robin Morgan

Award Letter – Business Services Representative

Robin reviewed the award letter for monies awarded for the hiring of a Business Services Representative. She explained this will be a service provided to businesses in Region 1 to increase the awareness and benefits of services through Workforce and other partners.

Program Updates

Youth/OneStop Reports – *Tammie Lilly/Jamye*

Monthly Report – Jamye presented the monthly numbers for In-School (IS) and Out-of-School (OS) participants served.

She shared that since the end of October, the (OS) participants have increased to 125, which the goal is 120. They have 56 (IS) participants at this time, which also goal has been met. Jayme explained most of their participants are interested in enrolling in college or a Vo-Tech 2-year program and gaining full-time employment. They also have 107 (IS) and 155 (OS) participants in follow-up checking with them to make sure everything is still on track.

Paid Work Experience – Jayme stated that they have expended all of their Paid Work Experience (PWE) funds and have met the 20% overall budget requirements for Department of Labor. They also currently have a waiting list of participants wanting to go on a PWE. Since the start of the program year in July, their Job Developer has made 93 contacts with employers trying to develop PWE contracts. Jayme also informed everyone of one participant that is enrolled at Marshall University in the RN program and is also holding down a full-time job to pay for college expenses.

College Tours – Tours are planned in the spring to WVU in Morgantown and Marshall in Huntington.

Career Fairs - The staff and participants have several Career Fairs coming up in the month of March.

Holiday Connections – Tammie explained that Holiday Connections was a great success this past year. The staff participated at The Greenbrier Resort wrapping presents in exchange for 750 gifts donated to them for the participants for Christmas. All gifts were given to those in need.

New Signage has been put at the Pocahontas Center.

Tammy also welcomed Cindy Adkins from Summers County that has been assisting with One Stop Program, partner meetings, and career fairs.

WIOA Activity Report/ITA Report – *Bridgit Arnold*

Bridgit went over the reports included in packet. At this time there is 80 ITA's, which majority of training is CDL and LPN.

OJT Report – *Robin Morgan*

Robin explained that the OJT has been very successful and at this time, we have 12 contracts that we are working with.

TJ Report/Rapid Response – *Amanda Williams-Jha*

Amanda stated that we are working with our 24th agreement. There are 8 active participants at this time and 2 starting soon. A new site has been added and currently working with "One Voice". Closures of business within the last few months have been overwhelming and we have been working closely with them in the process.

Other Business – Robin

Angie's Day – Fundraiser for Angie

A fundraiser has been planned for Angie on Friday, February 15th. We wanted to let Angie know that we still think about her on a daily basis and she is still a big part of us even though she is not working at this time. She asked everyone come join us for the Chili Luncheon and/or make a donation. All monies would be going to Angie.

Barbara Dawes stated that several of our board members have served their term and needed to be replaced and if any of the board has any recommendations for new members to please see her.

Tammie Lilly asked that everyone please keep the Michael Cochran Family in your prayers. Michael passed away last week at such a young age. Michael was an employee of the WDB for approximately 10 years.

Public Comment

Wes asked if there was any additional public comment or discussion to be had. No comments at this time.

Wes asked for a motion to adjourn the meeting.

Motion: Shawn Cook

2nd: Chris Vaught

Meeting is adjourned at 10:42am.

*****Next Meeting Date – May 16, 2019*****

Respectfully submitted by: _____ Date _____

Approved by: _____ Date _____