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## **Region 1 Local Elected Official Board of Directors**

Raleigh County WorkForce West Virginia Career Center

Beckley, West Virginia

Thursday, February 20, 2019 @ 1:00PM

### **Attending**

Bill Archer, Mercer County Commission  
Linda Epling, Raleigh County Commission  
Jack Woodrum, Summers County Commission  
Robert Rappold, Mayor-City of Beckley  
John Brenemen, Fayette County Commission

### **Conference Call Attending**

David McLaughlin, Pocahontas County Commission  
Tammy Tincher, Greenbrier County Commission

### **Not Attending**

Anna Carpenter, Webster County Commission  
Kevin Galford, Monroe County Commission  
Cody Estep, McDowell County Commission  
Jason Mullins, Wyoming County Commission  
Ron Martin, Mayor-City of Bluefield  
Garrett Cole, Nicholas County Commission

### **Guests**

Betty Bennett, R1WDB  
Ethan Fox, R1WDB  
Robin Morgan, R1WDB

### **Welcome – Robin Morgan**

Robin welcomed everyone to the meeting and thanked everyone for making a special effort to call-in for the meeting. Robin also welcomed John Brenemen, Fayette County on his first attendance today for board meeting.

### **Call to Order – Jack Woodrum**

Jack called the meeting to order @ 1:00 pm.

### Approval of Minutes – Jack Woodrum

Jack gave the members the opportunity to look over the minutes from the 12/5/18 meeting.

Jack called for a motion to accept the minutes.

Motion: Robert Rappold

Second: Bill Archer

Motion is passed. No objections. The minutes from December 5, 2018 are approved.

### Policy- Robin Morgan

#### **Recommendation – R1 Policy Updates**

**R1WDB Policy Letter #11 – Incumbent Work Policy – Change #1(copy provided in packet)** - At this time, we have a couple of business to ask for an Incumbent policy that will be geared towards the businesses that will help in upgrading skills and will be cost sharing with the business. This policy is expanding on the existing policy that is in place.

#### **R1WDB Policy Letter #15 – Change #1 – Supportive Service for Adults and Dislocated Workers (copy provided in packet)**

Robin went over the Policy Letter and explained the policy needed to be revised due to strict regulations and documentation requirements. Region 1 has decided to continue Supportive Services unlike some regions because the services will be able to serve and help many. Transportation is a big barrier for a lot of the participants and this revised policy will give them the opportunity to continue in their training. Robin asked if anyone had any questions about the policy. She asked them to look over it for approval.

#### **R1WDB Policy Letter #18 – Apprenticeship Training**

This policy will allow us a streamline process for individuals to enter Registered Apprenticeship Programs. This policy will allow us to accept testing and documentation from other agencies for a smooth process for a Registered Apprenticeship program. Robin explained that there is a big push for Registered Apprenticeship Programs by the Department of Labor.

Motion to Approve: Robert Rappold

Second: Bill Archer

Policies are approved.

### Funding / Fiscal Motion Report – Ethan Fox

#### **Board Meeting Summary Review**

Ethan went over the most recent Fiscal and Grants summary. There was a copy included in each committee member's packet.

#### **SNAP & E&T**

Ethan explained the funds have been awarded and will allow Region 1 to hire a SNAP & E&T position in the Greenbrier office serving both Greenbrier and Monroe Counties. This program will work on referrals from the DHHR.

#### **Funds Transfer Request**

Ethan explained that a transfer was being requested to approve moving \$200,00.00 from Dislocated Workers fund to Adult Workers due to the results that the participants serving were no longer qualified as Dislocated Workers and would need to be in the Adult Worker Program.

### Grant Awards – Robin Morgan

#### **Award Letter – Business Services Representative**

Robin reviewed the award letter for monies awarded for the hiring of a Business Services Representative.

She explained this will be a service provided to businesses in Region 1 to increase the awareness and benefits of services through Workforce and other partners.

**Program Updates – Robin Morgan**

**Youth/ One Stop Reports, WIOA Activity Report, ITA Report, OJT Report, Transitional Job Report, Rapid Response Report**

Robin explained all reports were included in the packet and asked members to look over and asked if anyone had any questions or concerns.

**Other Business – Robin Morgan**

**Angie’s Day – Fundraiser for Angie**

A fundraiser was held for Angie on Friday, February 15<sup>th</sup>. The fundraiser was a great success and Robin thanked everyone for their donations and/or joining us for chili. All monies will be going to Angie.

**Pilot Project**

This has been a request from the state that is a part of the governor’s program, “Jim’s Dream” that will help those individuals recovering from substance abuse to receive training to get back into the workforce and will also expand the time limit for training. The project will require extra staff. The position will be sub-contracted for 6 months and will be funded by the state.

**Recommendations for Board Members**

Robin stated that several of our board members have served their term and needed to be replaced and if any of the board has any recommendations for new members to please see her.

**Public Comment**

Jack David Woodrum wanted to share a project that himself along with several commissioners from other counties have been working on and will be a tremendous opportunity for our region. The project will be linking a non-motorized trail throughout several counties and The National Park Systems that will impact our state for tourism and revenue. The trails will consist of hiking, biking, cycling and many other activities, which are in the process to make these trails connect throughout the state. When finished WV will become the 2<sup>nd</sup> state in the US to accomplish this type of trail projects.

Jack asked if there was any additional public comment or discussion to be had.

Jack asked for a motion to adjourn the meeting.

Motion: Robert Rappold

Second: Bill Archer

Meeting is adjourned at 1:43 pm.

***\*\*Next Meeting Date – May 16, 2019\*\****

Respectfully submitted by: \_\_\_\_\_ Date \_\_\_\_\_

Approved by: \_\_\_\_\_ Date \_\_\_\_\_