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Region 1 Executive Committee Meeting

Raleigh County American Job Center

Beckley, West Virginia

Thursday, January 31, 2018 @ 1PM

Attending

Karen Lobban, Lobban Funeral Home

Joe Brouse, New River Gorge Regional Development Authority

Shawn Cook, Adult Education

Wes Dangerfield, Summers County ARH

Mike Lushbaugh, Aramark/Stevens Correctional Center

Not Attending

Brett Dillon, UMWA Career Centers

Amy New, Stephen P. New Attorney at Law

Conference Call

Jack Woodrum, Summers County Commission

Guests

Robin Morgan, R1WDB

Betty Bennett, R1WDB

Ethan Fox, R1WDB

Welcome – Robin Morgan

Robin welcomed everyone to the meeting and thanked everyone for the making the effort to be here on such a frigid cold day.

Call to Order – Karen Lobban

Karen called the meeting to order @ 1:04pm.

Approval of Minutes – Karen Lobban

Karen asked those present to look over the minutes from the previous meeting. She asked for a motion to approve the minutes.

Motion to Approve: Joe Brouse

Second: Shawn Cook

The minutes from meeting held on Thursday, November 1, 2018 are approved.

Policy – Robin Morgan

R1WDB Policy Letter #15 – Revision 1 – Supportive Service for Adults and Dislocated Workers (copy provided in packet)

Robin went over the Policy Letter and explained the policy needed to be revised due to strict regulations and documentation requirements. Region 1 has decided to continue Supportive Services unlike some regions because the services will be able to serve and help many. Transportation is a big barrier for a lot of the participants and this revised policy will give them the opportunity to continue in their training. Robin asked if anyone had any questions about the policy. She asked them look over it for approval.

Motion to Approve: Shawn Cook

Second: Joe Brouse

Draft Policy Letter was approved to be sent on to WDB of Director's Meeting on February 14th.

Grant Awards – Robin Morgan

Award Letter – Business Services Representative

Robin reviewed the award letter for monies awarded for the hiring of a Business Services Representative. She explained this will be a service provided to businesses in Region 1 to increase the awareness and benefits of services through Workforce and other partners. The job opportunity will be posting soon.

SNAP & E&T – Grant Package

Robin explained the award package will allow Region 1 to hire a SNAP & E&T position in the Greenbrier office serving both Greenbrier and Monroe Counties. At this time, first interviews have been conducted but applicants have not responded for next process.

This program will work on referrals from the DHHR.

Funding / Fiscal Report – *Ethan Fox*

Board Meeting Summary Review – Ethan Fox

Ethan went over the most recent Fiscal and Grants summary. There was a copy included in each committee member's packet.

Funds Transfer Request – *Ethan Fox*

A request has been made to transfer funds from Dislocated Workers to Adult Workers.

Other Business – *Robin*

Angie's Day – Fundraiser for Angie

A fundraiser has been planned for Angie on Friday, February 15th. We wanted to let Angie know that we still think about her on a daily basis and she is still a big part of us even though she is not working at this time. She asked everyone come join us for the Chili Luncheon and/or make a donation. All monies would be going to Angie.

Apprenticeship Training Account Policy

Robin explained that there seems to be a big push from Registered Apprenticeship Programs by the Department of Labor. This policy will allow us a streamline process for individuals to enter Registered Apprenticeship Programs.

Incumbent Worker Training Policy

Robin explained there is still research and guidelines that have to be looked at before finalizing this policy. The policy will allow business to train their employees to help them get certification.

Staff plant to send these two draft policies electronically to the committee members to review and vote.

Public Comment

Wes Dangerfield wanted everyone to know about the three businesses coming into our area that may need our services to help in their hiring process. Robin stated employees have reached out to those companies and they seemed as if there were no interest in our services. He also informed Robin that Safe and Sound Security in Summers County are ready to do more hiring and would like to use our services. Staff has been in contact with them.

He wanted to make us aware of the new program Family Promise and possible Nursing Program trying to get started in our area.

Robin added that Region 1 is partnering with Adult education in Nicholas County for the first Registered CNA Apprenticeship Program class in the state.

No other comments at this time.

Karen asked for a motion to adjourn the meeting.

Motion: Joe Brouse

Second: Mike Lushbaugh

Meeting is adjourned at 1:49pm.

*****Next Meeting Date – Thursday, May 2, 2019*****

Respectfully submitted by: _____ Date _____

Approved by: _____ Date _____