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Region 1 Workforce Development Board Quarterly Board Meeting

Raleigh County WorkForce West Virginia Career Center
Beckley, West Virginia
Thursday, August 16, 2018 @ 10AM

Attending

Karen Lobban, Lobban Funeral Home
Joe Brouse, New River Gorge Regional Development Authority
Wes Dangerfield, Summers County ARH
Shawn Cook, Adult Education
Phil Bostic, LIUNA Local #1182
Chris Groves, Columbia Forest Products
Alan Terry, Pioneer Community Bank
Chris Vaught, Vaught Inc.

Not Attending

Brett Dillon, UMWA Career Centers
Kristi Radar-Atha, Rainelle Medical Center
Amy New, Stephen P. New Attorney at Law
Allyn Sue Barker, SWVCTC
Dreama Padgett, Mountainheart
Jeanette Ratcliffe, WV DRS
Stephanie Stiffler, Mountain Plex
Okey Smith, Workforce WV

Guests

Angela Henson, R1WDB
Betty Bennett, R1WDB
Ethan Fox, R1WDB
Jamye Arndt, ROSS
Tammie Lilly, ROSS
Robin Morgan, R1WDB
Amanda Williams, R1WDB
Barbara Dawes, R1WDB

Welcome – Angela Henson

Angie welcomed everyone to the meeting.

Call to Order – Karen Lobban

Karen called the meeting to order @ 10:02 am.

Approval of Minutes – Karen Lobban

Karen gave the members the opportunity to look over the minutes from the Annual Combined Meeting.

Karen called for a motion to accept the minutes.

Motion: Joe Brouse

2nd: Phil Bostic

Motion is passed. No objections. The minutes from May 17, 2018 are approved.

Policy- Angie Henson

R1WDB Policy Letter #17 I Federal Funding Language

Angie reviewed the letter and explained it was ready to be sent after approval and needed signatures from Karen Lobban and Jack Woodrum and then she would send on to the state.

Karen called for a motion to approve the letter.

Joe Brouse made the motion to accept.

Chris Vaught – 2nd.

Letter was recommended for approval.

Grant Extension Request – Angie Henson / Ethan Fox

The Hive – Angie stated that Judy Moore, WV Hive Director, has requested a 1 yr. extension to spend funds for Nicholas, Webster and Braxton counties, beyond December 31, 2018 and to continue to receive in-kind for office space and phone systems. They had not spent the allocated money this past year. Joe Brouse stated that they are fully staffed and have 3 new advisors. At this time a new location has been added in Hinton and are looking to open more offices in Greenbrier and Nicholas County.

Karen called for a motion to approve the extension.

Wes Dangerfield – 1st

Chris Vaught – 2nd

Recommendation to approve.

Funding / Fiscal Report – Angela Henson / Ethan Fox

PY18/FY19 Funding Update- Ethan stated that he had good news concerning the PY18/FY19 funding that it has been awarded.

Additional Funds PY17/FY18 – Ethan reviewed the letter.

Rapid Response Funds Received PY18 – Angie submitted the request and has received an award letter.

Fiscal and Grants Summary – Ethan Fox

Ethan reviewed the most recent Fiscal and Grants summary. Ethan is making requests for current funding and usually there is a 14 day turnaround for money to be deposited into account.

Compliance / Audit Reviews – Angela Henson / Ethan Fox

State Compliance Review 2016

State Compliance Review 2018

Angie discussed the reports highlighting concerns from the findings of the review:

. An Audit report was not received for the year 2016 and when she had contacted them for a report, was told no problem, but when the Federal DOL Audit came around and requested the report and we did not have it, caused the review to go back for 2 years.

The Board reviewed the findings and concerns.

Program Updates

Youth / One Stop reports – Jamye Arndt

Report Included was for the month of July – Jamye stated that in July they had 82 In-school participants and 102 Out-of-school participants along with 15 exiting. Out of the exited, 5 are in full time employment and 2 are in college. Jamye also invited everyone and asked the board to invite those who would benefit from The Day of Hope. She stated several of the participants are going to the event.

One Stop – Tammie Lilly

Positions during the month of July are being filled but the hiring process thru ROSS is very extensive with a lot of assessment tests they have to complete and pass before hiring. Security system is now up in Mercer County and they are currently working on a solution for security for the doors in Beckley Center. Wes Dangerfield included maybe give Safe and Sound a call for a free estimate. They also are working on more ways for advertising the services they offer.

Pocahontas County Center Move – The new office is located in Buckeye, we did want to stay in Marlinton, but at this time was not an option. Tammie shared that the office was decent rent price and out of the flood area. She also acknowledged Shawn and Barbara for all the hard work that was put in to get the center. At this time next year when time for lease to be up, we will look at all options again

WIOA Activity Report – Angie Henson

ITA Reports – Angie review the reports and stated there was 100 in the carry over report and as of July ,3 more participants have been added.

OJT/TJ Reports – Robin Morgan

Robin stated at the end of 2017-2018, there was 7 contracts in which 6 are still employed and 1 had to drop out due to personal reasons but plans to re-enter when possible. As of July 2018, they have added 3 new contracts and 2 pending. Robin also informed the board that there is such a great need in our areas for Transitional Jobs due to the participants needing a second chance and needing that 1 on 1 attention. Robin asked the board if any of them had contact with businesses or themselves that have positions to hire to please consider giving these participants a chance because they need a place for employment to prove all the hard work they accomplished will bring success.

Rapid Response Report – Amanda Williams

Amanda review the report and stated how busy they were at this time due to the lay off of several coal mines, Magic Marts and Save-A lot.

Other Business – Angela Henson

New Performance Goals PY 18/19 – Angie stated that there will be a copy of the letter sent out to all subcontractors and advisors.

Transitional Jobs Special Request – Angie explained that the board has been asked to request for special funding to help with the recovery centers we are currently working with as a Pilot program. A request has been turned in for 100,000.00, starting out at a low amount due to waiting on the Opioid Grant Money.
SNAP E&T Program – The DHHR has asked us to get back into this program. More discussion will take place with the state regarding Greenbrier and Monroe Counties. DHHR also stated that by the year 2022 they would hope to be extended to all counties.

Civil Action – WBC Enterprises v WORK4WV – Region 1 Inc.-

Concerning the civil case of WBC Enterprises v. WORK4WV-Region 1 Inc., a ruling has finally been made and finding WDB to only pay the one month’s rent lease. The lease was broken legally.

Budget Review will be sent to Board members as soon as finished for approval.

Public Comment

Angie asked if there was any additional public comment or discussion to be had.

Wes Dangerfield stated the Rapid Response that was used for Applebees when closing can now turnaround and be used for hiring for the opening in the same location with Chick-fil-a.
Tammie Lilly invited everyone to a partner fun time picnic that will be held in September and she will send an email to all the exact date.

Karen asked for a motion to adjourn the meeting.

Motion: Phil Bostic

2nd: Joe Brouse

Meeting is adjourned at 11:50 am.

*****Next Meeting Date - November 15, 2018*****

Respectfully submitted by: _____ Date _____

Approved by: _____ Date _____