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Region 1 Workforce Development Board LEO Board Meeting

Raleigh County WORKFORCE WV Career Center
Wednesday, December 6, 2017 @ 1:00PM

Attending

Gordon Lambert, McDowell County Commissioner
Bill Archer, Mercer County Commissioner
David McLaughlin, Pocahontas County Commissioner
Robert Rappold, Mayor of Beckley
Byrd White, Raleigh County Commissioner

Conference Call

Jack Woodrum, Summers County Commissioner

Not Attending

Jason Mullins, Wyoming County Commissioner
Kevin Galford, Monroe County Commissioner
Ron Martin, Mayor of Bluefield
Ken Altizer, Nicholas County Commissioner
Woody Hanna, Greenbrier County Commissioner
Matthew Wender, Fayette County Commissioner

Guests

Angela Henson, Region 1 Workforce Development Board
Sarah Sweatte, Region 1 Workforce Development Board
Ethan Fox, Region 1 Workforce Development Board

Welcome

Angie Henson welcomed everyone to the meeting. She asked that Ethan Fox, Fiscal & Grants Manager, introduce himself for those who may not have made his acquaintance.

Call to Order

Before asking the meeting to come to order, Jack Woodrum, Chair of the LEO Board, asked if someone else who was physically present at the meeting to chair in his stead. David McLaughlin accepted to be acting chair for the board meeting.

Dave asked that the meeting be called to order @ 1:01pm.

Approval of the Minutes

Dave asked for those present to look over the minutes from the previous LEO meeting held Wednesday, August 23, 2017.

He asked for a motion to accept the minutes.

Motion: Bill Archer

2nd: Gordon Lambert.

Motion carried. The minutes from LEO Board Meeting on Wednesday, August 23, 2017 are approved.

Transitional Jobs

Angie presented information on Transitional Jobs (TJ). She took the time to explain what TJ is and how an individual may be eligible for this particular program under WIOA. Region 1 is one of the first to have an individual in the process of TJ. The contract will be with Sound Minds in Wyoming County, and the individual will be starting Monday.

The individuals who are in the TJ program will work closely with Amanda Williams-Jha, who is over Career Services and Rapid Response. The aiding of the individuals will also rely heavily on working with mandated partners to help the individual and program to be as successful as possible

It was asked for a motion to accept the Transitional Jobs Supportive Services Payment Services.

Motion: Bill Archer

2nd: Gordon Lambert

None opposed. Motion is carried.

Funding /Fiscal

Ethan went over the fiscal and grants portion of the packet with the board.

He shared that the R1WDB had received the Governor's Award Letter for the second allocation that was requested. Shortly after receiving the second allocation, we received a reduction letter (approximately \$12,000). The deduction is minor in correlation to the sum of the allocation.

Ethan continued in going over the summary for the most recent month. He stated that there will be a meeting set up soon concerning additional placements for individuals in training and how to proceed in the near future.

Angie added that the goal for SPNDWG is 130, and currently we are at about 100. We are on target with meeting the numbers, and the funds are being spent. People are being helped on multiple fronts thanks to the work of the advisors and partners.

Compliance and Audit Review

Ethan went over the Compliance and Audit Review with those present. Herman & Cormany is the new audit firm that the R1WDB has decided to utilize for auditing needs, and Ethan went over the information that was presented after the first internal audit. Derek Godwin, CPA for the company, came by for the most recent Workforce Development Board of Directors meeting held in November, and discussed the process of the internal audit and the need to make certain adjustments to the audit prior to wrapping up the final audit package.

Ethan expressed his pleasure in working with such a company and stated how seamless and smooth the process was.

DOL Monitoring

The DOL audited the One Stop Procurement process of four (4) WV Workforce Development Boards, of which Region 1 was included. Region 1 had no findings, but one (1) WDB in the state did have a finding and had to rebid.

Other Business

Angie went over the current status of the civil action for WBC Enterprises -v- WORK4WV Region 1 Inc. We are currently still waiting on the final verdict.

The R1WDB was involved in the interview process for finding a new director for The Hive.

There was further small talk about the happenings in different counties of those present.

Dave asked for a motion to adjourn the meeting.


Motion: Rob Rappold

2nd: Byrd White

Meeting was adjourned @ 1:29pm.

****Next Meeting Date – Wednesday, February 21, 2018****

Respectfully submitted by:  Date 12.14.17

Approved by:  Date 12.14.17