

DRAFT

Region 1 Workforce Development Board Combined Board Meeting
Beckley-Raleigh County Convention Center
Beckley, West Virginia
May 17, 2018 @ 1PM

Attending

R1WDB of Directors

Karen Lobban – Chair – Lobban Funeral Home
Wes Dangerfield – Vice Chair – Summers Co. ARH
Joe Brouse, NRGRDA
Shawn Cook, Adult Ed.
Brett Dillon, UMWA
Chris Groves, Columbia Forest Products
Dreama Padgett, MountainHeart
Tia Welch, Charleston Job Corps
Phil Bostic, LIUNA Local #1182

Executive Committee

Karen Lobban, Lobban Funeral Home
Wes Dangerfield, Summers Co. ARH
Brett Dillon, UMWA
Jack Woodrum, Summers Co. Commission
Joe Brouse, NRGRDA
Shawn Cook, Adult Ed.

LEO Board

Jack Woodrum – Chief – Summers Co. Commission
David McLaughlin, Pocahontas Co. Commission
Ken Altizer, Nicholas Co. Commission

Youth Committee

Tia Welch – Chair – Charleston Job Corps
Joe Brouse – Vice Chair – NRGRDA
Alyce Almond, WVDRS
Rick Beckwith, Beckwith Lumber
Brett Dillon, UMWA
Skip Jennings, DHHR
Sherri Morgan, Raleigh Co. Schools
Dave Rogers, Mission WV
LaShanda Spence, FMRS
Tammy Toney, Adult Ed.

Not Attending

R1WDB of Directors

Kristi Atha-Rader, Rainelle Medical/Fayette Awning & Glass
Allyn Sue Barker, SWVCTC
Coby Brown, Snowshoe Mountain, Inc.
Tammy Jordan, Fruits of Labor, Inc.
Mike Lushbaugh, Welch KFC
Amy New, Stephen P. New Attorney at Law
Jeanette Ratcliffe, WVDRS
Okey Smith, Workforce WV
Dean Stone, Stonepointe, Inc.
Alan Terry, Pioneer Community Bank
Chris Vaught, Vaught, Inc.

Executive Committee

Amy New, Stephen P. New Attorney at Law
Mike Lushbaugh, Welch KFC

LEO Board

Bill Archer, Mercer Co. Commission
Anna Carpenter, Webster Co. Commission
Kevin Galford, Monroe Co. Commission
Woody Hanna, Greenbrier Co. Commission
Gordon Lambert, McDowell Co. Commission
Jason Mullins, Wyoming Co. Commission
Matthew Wender, Fayette Co. Commission
Linda Epling, Raleigh Co. Commission
Tom Cole – Mayor – City of Bluefield
Robert Rappold – Mayor – City of Beckley

Youth Committee

Hillary Bare, OS Student Representative
Robin Bartlett, Parent Representative
John David, SALS
Sarita Rhonemus, Bluefield State College

Guests

Alyssa Querrey, ROSS IES
Billie Jean Calvert, ROSS IES
Lori Lewis, ROSS IES
Baronica Dominick, ROSS IES
Rebekah Ward, ROSS IES
Jill Meadows, ROSS IES
Tammie Lilly, ROSS IES
Jayme Arndt, ROSS IES
Portia Mullins, ROSS IES
Brooke Lilly, OS Youth Participant
Naomi Mitchem, R1WDB
Barbara Dawes, R1WDB

Ethan Fox, R1WDB
Betty Bennett, R1WDB
Sarah Sweatte, R1WDB
Robin Morgan, R1WDB
Bridgit Arnold, R1WDB
Lana Sizemore, R1WDB
Amanda Williams-Jha, R1WDB
Rebecca Copley, R1WDB
Kari Cutshaw, R1WDB
Sharon Toney, R1WDB

Welcome – Robin Morgan, Business Services Manager

Robin welcomed everyone to the meeting and commented on the enjoyable time at the morning session of the Region 1 Annual Summit.

Special Presentation – Career Connections Documentary – Tammie Lilly, ROSS IES

Tammie Lilly shared that the special presentation documentary was filmed and edited by one of the youth in the Career Connections Program. She explained that due to privacy and personal stories of participants in the program, a portion of the video had to be edited. Due to technical difficulties with the presentation, Karen Lobban asked to move on to the reports and come back to the documentary later in the meeting.

Tammie requested that Jayme Arndt give the Monthly Reports for the Career Connections Program. Jayme went over the numbers for the In-School (IS) and Out-of-School (OS) youth. She also shared that 64 IS youth are graduating high school, with 41 going on to college. Jayme praised the efforts of the Career Connections staff for the time and effort they have poured into the youth, attributing the success of the students and numbers of the program to the team they have in place.

Call to Order – Karen Lobban, Chair and Jack David Woodrum, Chief LEO

Jack Woodrum and Karen Lobban called the meeting to order @ 1:15 pm.

Approval of Minutes – Jack David Woodrum, Karen Lobban, Tia Welch

Karen Lobban, Jack Woodrum, and Tia Welch asked for those present to look over all the board meeting minutes that were provided for review in the packet from previous meetings.

Karen asked that there be a motion made for the following minutes:

Executive Committee Board Minutes 5.3.18

Motion: Wes Dangerfield

2nd: Joe Brouse

Minutes from Executive Committee Board Minutes 5.3.18 were approved.

Workforce Development Board Meeting Minutes 2.15.18

Motion: Dreama Padgett

2nd: Joe Brouse

Minutes from Workforce Development Board Meeting Minutes 2.15.18 were approved.

Jack asked for a motion to be made to approve the minutes from the Local Elected Official Board Meeting 2.21.18

Motion: David McLaughlin

2nd: Ken Altizer

Minutes from Local Elected Official Board Minutes 2.21.18 were approved.

Tia asked for a motion to be made to accept the Youth Committee Meeting Minutes 4.19.18

Motion: Joe Brouse

2nd: Alyce Almond

Minutes from Youth Committee Meeting Minutes 4.19.18 were approved.

Voting Results – Region 1 WDB – Jack David Woodrum, Chief LEO

Jack went reviewed the results of voting for the Workforce Development Board of Directors:

- Karen Lobban – Chair
- Wes Dangerfield – 1st Vice Chair

Executive Committee Recommendations – Karen Lobban – May 3, 2018

The Executive Committee offered a recommendation for ROSS IES to continue serving as the Youth Services Provider in the Career Connections Program for the R1WDB. There was no opposition to the recommendation.

Another recommendation from the Executive Committee was for ROSS IES to continue providing services as One Stop Operator in Region 1. It was brought to the committee on May 3, 2018, and the One Stop Management Extension Recommendation was approved.

Region 1 Board Membership – Robin Morgan

Robin thanked all the board members for their service as members of the WDB. She shared that terms would be ending for some members and welcomed new members, both of which will be in effect as of July 1, 2018.

The board members whose terms will be ending will be:

- Tammy Jordan, Fruits of Labor
- Dean Stone, Stonepointe, Inc.
- Coby Brown, Snowshoe Mountain

Newly appointed board members:

- Stefanie Stiffler, Mountain Plex
- Rick Beckwith, Beckwith Lumber
- Joe Brouse, NRGRDA
- Brett Dillion, UMWA
- Wes Dangerfield, Summers County ARH
- Karen Lobban, Lobban Funeral Home

Fiscal Report – Ethan Fox, Fiscal and Grants Manager

Ethan Fox reviewed the most recent fiscal and grants summary report. A copy of the report was included in the board packet. Ethan provided the opportunity for any questions. No questions or concerns were expressed at this time.

Concerning upcoming funding for PY18, Ethan shared that the numbers have yet to be released. He stated when the definite numbers are given, he will provide them to board and committee members.

Upcoming Requests – Robin Morgan

Robin shared we are making an additional request for the Rapid Response funding.

Robin expressed even though Angie has not been in office, due to treatment, she, along with the R1WDB management staff, has been diligently working on an application for the National Health Emergency Dislocation Worker Demonstration Grant to Address the Opioid Crisis. The application for the grant is due

tomorrow, Friday, May 18, 2018. The turnaround for the grant is very quick due to the fact it is a rolling grant with a submission deadline of July 30.

Karen asked how many support letters had been received. Robin answered that 30 letters have been received as of close of business Wednesday.

Program Updates / Success Stories

One Stop Operations Update – Tammie Lilly

Tammie reviewed the numbers for the Career Center updates. She shared that there have been 8 Career Fair events so far with great results. The “Now Hiring” events held served 50-100 participants with some job offers on sight. Beautification projects, which include partnership with the Academy of Careers & Technology (ACT) and the youth participants in the Career Connections program, are taking place at the American Job Centers in our region. A new security system has been placed in the Mercer County office. New chairs have been placed in the front customer service area of the Raleigh County office.

Tammie thanked Shawn Cook for allowing individuals to use the computer resources at the RESA center.

With all the ongoing events and partnering, there has been a great progress in building maintenance. Although there have been a lot of challenges, things are moving in the right direction concerning One Stop Operations.

The video documentary was shared at this time. The video included personal interviews with participants, ROSS IES staff, and partnering agencies. Billie Jean Calvert, Career Connections Career Specialist, presented Brooke Lilly with a gift for her quality work on the documentary, the multiple projects she has had a hand in, as well as her personal accomplishments with school.

Programs and Scholarships

Bridgit Arnold reviewed the WIOA funding reports. A copy of each report was included in the board packet. 214 ITA’s have been issued.

Naomi Mitchem updated those present on the Sector Partnership National Dislocated Worker Grant (SPNDWG).

Rebecca Copley shared a success story of an individual who received ITA funding. The program changed his life and he now is working with a new attitude and accomplishing goals for continued life changes.

Robin reviewed the On-the-Job Training (OJT) and Transitional Jobs (TJ) update. Robin took the time to explain what the TJ Program is and what individuals would qualify for the program.

She shared that there are currently 6 participants in the OJT program with 2 still in training and 3 have retained employment. Robin also talked about the work and partnership that is already taking place with other agencies and hopes the funding that the R1WDB is seeking out for the opioid crisis will further help the region.

Sharon Toney shared a success story for OJT.

Amanda Williams-Jha shared a Transitional Job (TJ) success story for Sound Mind. She shared even though individuals have made questionable choices and mistakes, they are on the road to better themselves and to help others.

Sharon and Amanda taught the “Bring Your ‘A’ Game to Work” curriculum at Sound Mind, Inc. The gentlemen participating have gained confidence through learning and activities, as well as having multiple resources

available thanks to the partnership with Shawn Cook, RESA. The partnership also helped by allowing them to hold mock interviews and resume writing.

Additional Discussion

Civil Action – WBC Enterprises vs. WORK4WV-Region 1 Inc. Update

Concerning the ongoing civil action with WBC Enterprises and WORK4WV-Region 1 Inc., there has yet to be a ruling.

Meeting Schedule

Karen drew attention to the Meeting Schedule for 2018-2019, which gave a full lineout of dates and times for all boards and committees.

Public Comment

Karen asked for any further comment or discussion at this time.

Tia shared that Job Corps is still having open enrollment for youth that would benefit from their services.

Karen asked if there were any further comments, questions, or concerns at this time; no further discussion.

Karen asked for a motion to adjourn the meeting.

Motion: Joe Brouse

2nd: Phil Bostic

Meeting adjourned @ 2:28pm.

Respectfully submitted by: _____ Date _____

Approved by: _____ Date _____