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EXAMPLE

200 New River Town Center
Beckley, WV 25801

August 27, 2015

Matthew Wender
Commissioner, Fayette County
PO Box 307
Fayetteville WV 25840-0307

Dear Commissioner Wender:

The Workforce Innovation Opportunity Act of 2014 (WIOA) is an overhaul of the Workforce Investment Act (WIA) of 1998. The primary goals of WIOA are to (1) increase access to workforce opportunities; (2) align workforce investment, education, and economic development systems; (3) promote improvement in the structure and delivery of services; and (4) increase the prosperity of workers and employers.

The Workforce Innovation Opportunity Act of 2014 mandates that the local Workforce Development Board and its Local Elected Officials establish a *Partnership Agreement* to organize and implement activities pursuant to WIOA, and in accordance with requirements established by the Governor of the State of West Virginia. Enclosed is the newest *Partnership Agreement*, along with a *Region 1 WDB Conflict of Interest Agreement*, ready for your review and signature.

In addition the following information has been included:

- Workforce Innovation Opportunity Act of 2014 Informational Sheet
- Region 1 Workforce Development Board (R1WDB) Responsibilities
- Youth Committee Roles and Responsibilities
- Region 1 Local Elected Officials Board Member List
- Region 1 Workforce Development Board Membership List
- Region 1 Workforce Development Board Youth Committee Members
- Region 1 Workforce Development Board Staff Directory
- West Virginia State Workforce Development Board Membership List
- Board and Committee Meeting Schedule July 2015–June 2016

Please sign page “11” of the *Partnership Agreement* and the *Region 1 WDB Conflict of Interest Agreement* form in the appropriate space and return to our office as soon as conveniently possible via email to Sarah Sweatte at ssweatte@r1workforcewv.org or by fax at 304-253-0176.

We appreciate the fact that we are able to work together in delivering services and programs to our customers and value your continued partnership with the Region 1 Workforce West Virginia One-Stop system.

Sincerely,

Angela M. Henson
Executive Director