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## **Region 1 Workforce Development Board Combined Board Meeting**

Beckley-Raleigh County Convention Center

Beckley, West Virginia

May 17, 2018 @ 1PM

### **Attending**

#### **R1WDB of Directors**

Karen Lobban – Chair – Lobban Funeral Home  
Wes Dangerfield – Vice Chair – Summers Co. ARH  
Joe Brouse, NRGRDA  
Shawn Cook, Adult Ed.  
Brett Dillon, UMWA  
Chris Groves, Columbia Forest Products  
Dreama Padgett, MountainHeart  
Tia Welch, Charleston Job Corps  
Phil Bostic, LIUNA Local #1182

#### **Executive Committee**

Karen Lobban, Lobban Funeral Home  
Wes Dangerfield, Summers Co. ARH  
Brett Dillon, UMWA  
Jack Woodrum, Summers Co. Commission  
Joe Brouse, NRGRDA  
Shawn Cook, Adult Ed.

#### **LEO Board**

Jack Woodrum – Chief – Summers Co. Commission  
David McLaughlin, Pocahontas Co. Commission  
Ken Altizer, Nicholas Co. Commission

#### **Youth Committee**

Tia Welch – Chair – Charleston Job Corps  
Joe Brouse – Vice Chair – NRGRDA  
Alyce Almond, WVDRS  
Rick Beckwith, Beckwith Lumber  
Brett Dillon, UMWA  
Skip Jennings, DHHR  
Sherri Morgan, Raleigh Co. Schools  
Dave Rogers, Mission WV  
LaShanda Spence, FMRS  
Tammy Toney, Adult Ed.

## **Not Attending**

### **R1WDB of Directors**

Kristi Atha-Rader, Rainelle Medical/Fayette Awning & Glass  
Allyn Sue Barker, SWVCTC  
Coby Brown, Snowshoe Mountain, Inc.  
Tammy Jordan, Fruits of Labor, Inc.  
Mike Lushbaugh, Welch KFC  
Amy New, Stephen P. New Attorney at Law  
Jeanette Ratcliffe, WVDRS  
Okey Smith, Workforce WV  
Dean Stone, Stonepointe, Inc.  
Alan Terry, Pioneer Community Bank  
Chris Vaught, Vaught, Inc.

### **Executive Committee**

Amy New, Stephen P. New Attorney at Law  
Mike Lushbaugh, Welch KFC

### **LEO Board**

Bill Archer, Mercer Co. Commission  
Anna Carpenter, Webster Co. Commission  
Kevin Galford, Monroe Co. Commission  
Woody Hanna, Greenbrier Co. Commission  
Gordon Lambert, McDowell Co. Commission  
Jason Mullins, Wyoming Co. Commission  
Matthew Wender, Fayette Co. Commission  
Linda Epling, Raleigh Co. Commission  
Tom Cole – Mayor – City of Bluefield  
Robert Rappold – Mayor – City of Beckley

### **Youth Committee**

Hillary Bare, OS Student Representative  
Robin Bartlett, Parent Representative  
John David, SALS  
Sarita Rhonemus, Bluefield State College

## **Guests**

Alyssa Querrey, ROSS IES  
Billie Jean Calvert, ROSS IES  
Lori Lewis, ROSS IES  
Baronica Dominick, ROSS IES  
Rebekah Ward, ROSS IES  
Jill Meadows, ROSS IES  
Tammie Lilly, ROSS IES  
Jayme Arndt, ROSS IES  
Portia Mullins, ROSS IES  
Brooke Lilly, OS Youth Participant  
Naomi Mitchem, R1WDB  
Barbara Dawes, R1WDB

Ethan Fox, R1WDB  
Betty Bennett, R1WDB  
Sarah Sweatte, R1WDB  
Robin Morgan, R1WDB  
Bridgit Arnold, R1WDB  
Lana Sizemore, R1WDB  
Amanda Williams-Jha, R1WDB  
Rebecca Copley, R1WDB  
Kari Cutshaw, R1WDB  
Sharon Toney, R1WDB

**Welcome – Robin Morgan, Business Services Manager**

Robin welcomed everyone to the meeting and commented on the enjoyable time at the morning session of the Region 1 Annual Summit.

**Special Presentation – Career Connections Documentary – Tammie Lilly, ROSS IES**

Tammie Lilly shared that the special presentation documentary was filmed and edited by one of the youth in the Career Connections Program. She explained that due to privacy and personal stories of participants in the program, a portion of the video had to be edited. Due to technical difficulties with the presentation, Karen Lobban asked to move on to the reports and come back to the documentary later in the meeting.

Tammie requested that Jayme Arndt give the Monthly Reports for the Career Connections Program. Jayme went over the numbers for the In-School (IS) and Out-of-School (OS) youth. She also shared that 64 IS youth are graduating high school, with 41 going on to college. Jayme praised the efforts of the Career Connections staff for the time and effort they have poured into the youth, attributing the success of the students and numbers of the program to the team they have in place.

**Call to Order – Karen Lobban, Chair and Jack David Woodrum, Chief LEO**

Jack Woodrum and Karen Lobban called the meeting to order @ 1:15 pm.

**Approval of Minutes – Jack David Woodrum, Karen Lobban, Tia Welch**

Karen Lobban, Jack Woodrum, and Tia Welch asked for those present to look over all the board meeting minutes that were provided for review in the packet from previous meetings.

Karen asked that there be a motion made for the following minutes:

Executive Committee Board Minutes 5.3.18

Motion: Wes Dangerfield

2<sup>nd</sup>: Joe Brouse

Minutes from Executive Committee Board Minutes 5.3.18 were approved.

Workforce Development Board Meeting Minutes 2.15.18

Motion: Dreama Padgett

2<sup>nd</sup>: Joe Brouse

Minutes from Workforce Development Board Meeting Minutes 2.15.18 were approved.

Jack asked for a motion to be made to approve the minutes from the Local Elected Official Board Meeting 2.21.18

Motion: David McLaughlin

2<sup>nd</sup>: Ken Altizer

Minutes from Local Elected Official Board Minutes 2.21.18 were approved.

Tia asked for a motion to be made to accept the Youth Committee Meeting Minutes 4.19.18

Motion: Joe Brouse

2<sup>nd</sup>: Alyce Almond

Minutes from Youth Committee Meeting Minutes 4.19.18 were approved.

**Voting Results – Region 1 WDB – Jack David Woodrum, Chief LEO**

Jack went reviewed the results of voting for the Workforce Development Board of Directors:

- Karen Lobban – Chair
- Wes Dangerfield – 1<sup>st</sup> Vice Chair

**Executive Committee Recommendations – Karen Lobban – May 3, 2018**

The Executive Committee offered a recommendation for ROSS IES to continue serving as the Youth Services Provider in the Career Connections Program for the R1WDB. There was no opposition to the recommendation.

Another recommendation from the Executive Committee was for ROSS IES to continue providing services as One Stop Operator in Region 1. It was brought to the committee on May 3, 2018, and the One Stop Management Extension Recommendation was approved.

**Region 1 Board Membership – Robin Morgan**

Robin thanked all the board members for their service as members of the WDB. She shared that terms would be ending for some members and welcomed new members, both of which will be in effect as of July 1, 2018.

The board members whose terms will be ending will be:

- Tammy Jordan, Fruits of Labor
- Dean Stone, Stonepointe, Inc.
- Coby Brown, Snowshoe Mountain

Newly appointed board members:

- Stefanie Stiffler, Mountain Plex
- Rick Beckwith, Beckwith Lumber
- Joe Brouse, NRGRDA
- Brett Dillion, UMWA
- Wes Dangerfield, Summers County ARH
- Karen Lobban, Lobban Funeral Home

**Fiscal Report – Ethan Fox, Fiscal and Grants Manager**

Ethan Fox reviewed the most recent fiscal and grants summary report. A copy of the report was included in the board packet. Ethan provided the opportunity for any questions. No questions or concerns were expressed at this time.

Concerning upcoming funding for PY18, Ethan shared that the numbers have yet to be released. He stated when the definite numbers are given, he will provide them to board and committee members.

**Upcoming Requests – Robin Morgan**

Robin shared we are making an additional request for the Rapid Response funding.

Robin expressed even though Angie has not been in office, due to treatment, she, along with the R1WDB management staff, has been diligently working on an application for the National Health Emergency Dislocation Worker Demonstration Grant to Address the Opioid Crisis. The application for the grant is due

tomorrow, Friday, May 18, 2018. The turnaround for the grant is very quick due to the fact it is a rolling grant with a submission deadline of July 30.

Karen asked how many support letters had been received. Robin answered that 30 letters have been received as of close of business Wednesday.

### **Program Updates / Success Stories**

#### **One Stop Operations Update – Tammie Lilly**

Tammie reviewed the numbers for the Career Center updates. She shared that there have been 8 Career Fair events so far with great results. The “Now Hiring” events held served 50-100 participants with some job offers on sight. Beautification projects, which include partnership with the Academy of Careers & Technology (ACT) and the youth participants in the Career Connections program, are taking place at the American Job Centers in our region. A new security system has been placed in the Mercer County office. New chairs have been placed in the front customer service area of the Raleigh County office.

Tammie thanked Shawn Cook for allowing individuals to use the computer resources at the RESA center.

With all the ongoing events and partnering, there has been a great progress in building maintenance. Although there have been a lot of challenges, things are moving in the right direction concerning One Stop Operations.

The video documentary was shared at this time. The video included personal interviews with participants, ROSS IES staff, and partnering agencies. Billie Jean Calvert, Career Connections Career Specialist, presented Brooke Lilly with a gift for her quality work on the documentary, the multiple projects she has had a hand in, as well as her personal accomplishments with school.

#### **Programs and Scholarships**

Bridgit Arnold reviewed the WIOA funding reports. A copy of each report was included in the board packet. 214 ITA’s have been issued.

Naomi Mitchem updated those present on the Sector Partnership National Dislocated Worker Grant (SPNDWG).

Rebecca Copley shared a success story of an individual who received ITA funding. The program changed his life and he now is working with a new attitude and accomplishing goals for continued life changes.

Robin reviewed the On-the-Job Training (OJT) and Transitional Jobs (TJ) update. Robin took the time to explain what the TJ Program is and what individuals would qualify for the program.

She shared that there are currently 6 participants in the OJT program with 2 still in training and 3 have retained employment. Robin also talked about the work and partnership that is already taking place with other agencies and hopes the funding that the R1WDB is seeking out for the opioid crisis will further help the region.

Sharon Toney shared a success story for OJT.

Amanda Williams-Jha shared a Transitional Job (TJ) success story for Sound Mind. She shared even though individuals have made questionable choices and mistakes, they are on the road to better themselves and to help others.

Sharon and Amanda taught the “Bring Your ‘A’ Game to Work” curriculum at Sound Mind, Inc. The gentlemen participating have gained confidence through learning and activities, as well as having multiple resources

available thanks to the partnership with Shawn Cook, RESA. The partnership also helped by allowing them to hold mock interviews and resume writing.

**Additional Discussion**

**Civil Action – WBC Enterprises vs. WORK4WV-Region 1 Inc. Update**

Concerning the ongoing civil action with WBC Enterprises and WORK4WV-Region 1 Inc., there has yet to be a ruling.

**Meeting Schedule**

Karen drew attention to the Meeting Schedule for 2018-2019, which gave a full lineout of dates and times for all boards and committees.

**Public Comment**

Karen asked for any further comment or discussion at this time.

Tia shared that Job Corps is still having open enrollment for youth that would benefit from their services.

Karen asked if there were any further comments, questions, or concerns at this time; no further discussion.

Karen asked for a motion to adjourn the meeting.

Motion: Joe Brouse

2<sup>nd</sup>: Phil Bostic

Meeting adjourned @ 2:28pm.

Respectfully submitted by: Betty Bennett Date 5.22.18

Approved by: Karen Labben Date 5.22.18