

DRAFT

Region 1 Executive Committee Meeting
Raleigh County WorkForce West Virginia Career Center
Beckley, West Virginia
Thursday, November 2, 2017 @ 1PM

Attending

Shawn Cook, Adult Education
Karen Lobban, Lobban Funeral Home
Amy New, Stephen P. New Attorney at Law
Jack Woodrum, Summers County Commission

Not Attending

William Baker, New River Gorge Regional Development Authority
Wes Dangerfield, Summers County ARH
Brett Dillon, UMWA Career Center, Inc.
Mike Lushbaugh, Welch Kentucky Fried Chicken

Guests

Angela Henson, R1WDB
Sarah Sweatte, R1WDB
Ethan Fox, R1WDB

Welcome – Angela Henson

Angie Henson welcomed everyone to the meeting. She said that even though there were not a lot of action items, the information that would be presented in the meeting would be important for the boards and committees to be aware of.

Call Meeting to Order – Karen Lobban

Karen Lobban called the meeting to order at 1:03pm.

Karen went over the new recommendations for the Youth Committee members:

- Robyn Bartlett – Parent Representative of IS Youth
- Rick Beckwith – Business Representative – Beckwith Lumber
- Sherri Morgan – Transition Specialist – Raleigh County Schools

Approval of Minutes – Karen Lobban

Karen asked everyone to look over the minutes from the previous Executive Committee meeting that was held on Thursday, August 3, 2017.

ren asked for a motion to accept the minutes.

Motion: Jack Woodrum

2nd: Shawn Cook

No opposition; minutes approved.

Funding / Fiscal Report – Ethan Fox

Angie stated that the R1WDB has received the second allocation on September 13th. The amount received was the amount that we had been initially told. She noted that this was the most timely receiving of additional funding.

Ethan Fox went over the fiscal and grant summary. A copy of the summary review was provided in the committee packets. He stated that there are many obligations that are upcoming that do not reflect on the summary in hand; all that is included at the current time is the amount spent.

Compliance / Audit Reviews – Ethan Fox / Angela Henson

Ethan shared that Derek Godwin, from Herman & Cormany, has intention to present the results of the most recent internal audit review to the Workforce Development Board of Directors on November 16th. Ethan stated that Herman & Cormany has been timely and thorough, and we are pleased with the quality of work that they did on the audit. Karen expressed that Derek being there to present before the board is very notable.

Angie went over the Department of Labor procurement process. She was pleased to report that Region 1 had no findings. She said that there had been findings in Region 7. She explained what some of the issues were in the findings with Region 7. These findings in another region have no effect on Region 1.

Other Business – Angela Henson

Angie briefly went over the Memorandum of Understanding (MOU) discussion and upcoming process that would be taking place. This process is brand new to the R1WDB, so it could be very in depth with structuring and setting up with partners. A lot of activity and explanations as to why the information is necessary from partners has already begun to take place. She explained to the committee that the information is required under WIOA. She provided the address for workforcegps.com as a great website to utilize to gain a better understanding of the information/process.

Further discussion about the MOU process and how it may work followed.

Angie explained what a Transitional Job (TJ) is and the process of how it would work, as it has been enacted under WIOA. Region 1 has begun the process of their first TJ contract with an individual who will be working with Sound Minds. This TJ contract may also be among the first in the state. There can be up to 10% of funds used for TJ.

Angie also shared that there will be a meeting with Tammy Jordan, of Fruits of Labor, Inc., to see if there is a possibility to have an individual placed in her company under TJ.

The civil action pertaining to the case with WORK4WV and Webster County is still underway.

Public Comment

Jack Woodrum asked about any programs that may be offered for individuals to get their license renewed/acquired. Angie said that those types of programs are not offered through the WorkForce Career Centers. It was agreed that gaining more information about such programs and services should be acquired and on hand, as it is becoming more common for customers to obtain a license before being able to enter the workforce.

Discussion followed about the agencies that could possibly be contacted for such services.

No further discussion at this time.

Karen asked for a motion to adjourn the meeting.

Motion: Amy New

2nd: Jack Woodrum

Meeting adjourned @ 1:46pm.

****Next Meeting Date – Thursday, February 1, 2018****

Respectfully submitted by: _____ Date _____

Approved by: _____ Date _____