

## **Region 1 Workforce Development Board Youth Committee**

### **Purpose**

It is the purpose of the Youth Committee to:

- A. Provide strategic direction for youth by shaping a Youth Development System that serves the educational and vocational needs of youth to become skilled, self-sufficient members of their communities.
- B. Represent a collaboration of local leaders who will set an agenda and create a vision of how the R1 WDB can provide high quality services for youth and young adults

### **Responsibilities**

It is the responsibility of the Youth Committee to:

- A. Act in an advisory capacity to the Region 1 Workforce Development Board and provide strategic direction for the Youth Program.
- B. Shape a Youth Development System that can serve youth's educational and vocational needs that will ready the next generation of workers in the local area of Southern West Virginia.
- C. Assist in the development of performance standards and criteria for programs, assessing the effectiveness of existing youth programs, and initiating the collaborative efforts with existing youth advisory groups and boards so as to better utilize resources and ensure high levels of academic achievement and post-secondary readiness for youth.
- D. Make recommendations to the R1 WDB for the implementation and integration of youth programs and raise the visibility of those programs.
- E. In cooperation with the R1 WDB, formulate an alliance with local school districts and employers of in-demand industry sectors and occupations of the local and regional labor markets in an effort to better facilitate the expenditure of WIOA funds.
- E. Develop portions of the Local Plan relating to eligible youth.
- F. Recommend eligible providers of youth activities for the award of grants or contracts on a competitive basis; conduct oversight of eligible providers of youth activities; coordinate youth activities; and perform other duties as determined appropriate by the R1 WDB.

### **Membership**

- A. Includes individuals with interest or expertise in youth policy; representatives of youth service agencies including juvenile justice and local law enforcement; representatives of local public housing authorities; parents of eligible youth seeking assistance; and other individuals including former participants and representatives from organizations that have experience relating to youth activities.
- B. Requires recommendations submitted to the R1 WDB Chair for review.

- C. The R1WDB Chair is responsible for appointing members to the Standing Youth Committee.
- D. Vacancies in the membership of the Youth Committee will be filled in the same manner as original appointments.
- E. The Standing Youth Committee shall be chaired by a member of the Region 1 Workforce Development Board who will be appointed by the Region 1 WDB Chair for a two year term.
- F. Youth Committee members **may** include other members of the R1WDB and **shall** include other appointed individuals who are not members of the R1WDB but who the R1WDB determines to have appropriate experience and expertise.
- G. Youth Committee members will be voting members on all matters brought before the Committee.
- H. Youth Committee members may resign at any time and shall follow the R1WDB Bylaws (Sec. 2.3)
- I. Youth Committee members may be removed as a member of the committee as stated in the R1WDB Bylaws (Sec. 2.4).
- J. Youth Committee members must serve a public interest and have a clear obligation to conduct all affairs in a manner consistent with the concept of public trusts. (R1WDB Bylaws Sec. 2.8)  
All members will be required to sign a Conflict of Interest Agreement on a yearly basis.

### **Meetings**

The Youth Committee will:

- A. Meet at the Annual Meeting held on the third Thursday of May of each year as referenced in the R1WDB Bylaws (Sec. 4.1).
- B. Hold a minimum of one (1) official meeting of the Youth Committee each quarter (four meetings per year). Reference R1WDB Bylaws regarding meeting places (Sec. 4.2)
- C. Be provided a yearly meeting schedule in May of each year.

**Note: The Youth Committee will be provided a copy of the most current WORK4WV-Region 1 Inc. BYLAWS for reference.**